

## **RN Consultant for In-Home Services**

**Hours:** Part-time PRN Mon-Fri 8:30 – 5:00

**Salary Range:** \$20.05 - \$30.05 per hour

**Minimum Education/Experience:** Associate's Degree in Nursing required. Bachelor's Degree in Nursing preferred. Must possess 1-3 years health experience and supervision of personnel.

**Duties and Responsibilities:** Provides the Service Area with nursing field supervision of the In-Home Aides and client care coordination. Responsible for conducting skilled nursing visits and on-site re-assessments. Assist with orientation and in-service training of the Aides.

### Supervisory

- Responsible for the field supervision of the In-Home Aides.
- Performs annual evaluations with recommendation of salary and/or job description changes relevant to the personnel of this area.
- Maintains ongoing documentation of employee performance, implementing disciplinary action, if necessary.

### Other

- Responsible for processing intakes for new clients and submitting them with 48 hours.
- Responsible for processing on-site client.
- Conduct skilled nursing visits as regulated by the State of Missouri, Division of Aging or Department of Health. Submit physician's orders every sixty (60) days.
- Provide patient education as well as medical consulting to staff.
- Responsible for maintaining a Registered Nurses log.
- Assist with monitoring when needed. Monitor the appropriateness of client care plan to meet client needs with the mandated regulations. Monitor the conditions in the home which may pose a safety hazard to the client or employee. Monitor the worker's ability to display the skills needed to successfully implement client's care plan.
- Investigates client grievances thoroughly with signed client statements and documentation as needed.
- Assists with training of the new Aides.
- Provides Medication Management Services per MARC contract to caseload of clients.

Other duties may be assigned by the Supervisor and/or Chief Executive Officer.